

## **What's new this year, 2023 (ABA 37):**

**1. Please remind your donors not to submit a pledge card if they are donating online, as this creates a duplicate pledge.**

**2. ABA Posters will be available in the ABA Parish Toolkit for printing at the parish as needed.**

### **3. Sending your EFT and Credit Card pledges to the Business Office:**

Due to changes with the Fed Ex airbill system, and the overall inconvenience of Fed Ex pickup and drop offs at some of our locations, **the procedure for submitting your EFT and Credit Card payments/pledges to the Business Office is changing.**

This year parishes will not be given Fedex envelopes and preprinted airbills. **Parishes can submit their (EFT and CC) batches using any mailing method or company as long as the service selected provides a tracking number.** Parishes can choose the best option for their location (based on price and convenience). Each parish is responsible for **keeping the tracking number and receipt for each batch submitted to the Diocese.** Please mail all EFT and credit card batches to the address below:

Business Office  
PO Box 390  
Fort Wayne, IN 46801

The Diocese will do a one-time reimbursement at the end of the main appeal cycle, for all mailing costs for the ABA incurred by each parish.

Based on our research, the Priority Mail letter from the US Post Office currently seems to be the least expensive option. The USPS even allows you to order your own envelopes at [https://store.usps.com/store/results/shipping-supplies/\\_/N-7d0v8v#content](https://store.usps.com/store/results/shipping-supplies/_/N-7d0v8v#content)

This information will also be available in the ABA Parish Toolkit.