| 2023, ABA 37                | Action  |
|-----------------------------|---|
| Friday, July 1, 2023        | ABA Parish Toolkit updated  |
| Friday, July 1, 2023        | ABA 35 website goes live  |
| Sunday, September 10        | Volunteer recruitment in parishes (if applicable)   |
| Sunday, September 17        | "Kick Off" Sunday – Lay presenter at parish   |
| 9/7/23                      | ABA packet mailed to early (lake ) parishes   |
| 9/15/23                     | ABA packet mailed to all households, sent by the Stewardship &<br>Development Office. Includes a letter from Bishop, ABA brochure, pledge<br>card, and return envelope. Packets are mailed in Spanish by request. |
| Beginning 9-1-23            | Thank-you letters mailed from Bishop for all donors. Stewardship & Development sends these.   |
| Sunday, September 24, 2023  | Pledge Sunday – Show the DVD and do in-pew solicitation   |
| Sunday, October 1, 2023     | Parishes: Appeal thank you and reminder from pulpit and bulletin.   |
| Sunday, October 8           | Parishes: Thank you and follow up Sunday. In-Pew follow up. Begin sending<br>Pastor's thank you letter.   |
| Sunday, October 15          | Second thank you and follow-up Sunday at parishes   |
| Week of October 16th        | Parishes send Pastor's follow-up letter to non-respondents. (Parish extracts information using Parish Master Report, in ParishSoft)   |
| First week of November 2023 | Stewardship & Development Office sends a follow-up letter to major donors who have not yet given (returns mailed to FW)   |
| Sunday, November 12         | Final ABA Sunday (All follow-up efforts should be completed) Thank parishioners for their generosity – from pulpit, in bulletin and letter.   |
| Wednesday, November 15      | All pledges are due in the Diocesan Business Office Data Processing so that the first statements can be mailed to donors in early December.   |